

The MN Wing will begin billing all pilots electronically for B & C Mission Flights starting July 1st. You will no longer need to remit payment to the Unit associated with the Tail Number. Finance Officers will no longer collect pilot payments. You will make one payment a month for all flights.

Your first invoice for July flying will be sent out between Aug 1st and Aug 15th. The email will be from the Wing Administrator, Yaschia Shine. Her email address is yshine@capnhq.gov. Please keep an eye out on your junk email, because they do have a tendency to go there the first time.

Please be very diligent to ensure your WIMRs entries are precise and validate your primary email in eServices is one you check frequently.

THIS PROGRAM WILL START WITH JULY FLIGHTS, YOU WILL STILL PROCESS ALL PAYMENTS, THROUGH JUNE 2022, TO THE SQUADRON.

Questions & Answers:

Who will get invoiced?

The person listed in the **first box in the Crew/Pax section** in WIMRS will be invoiced.

Crew/Pax

<input type="text" value="Botkin , Thomas Ryan (654244)"/> Clear	<input type="text" value="Student Pilot"/>
<input type="text" value="Erickson , Gregory A (451085)"/> Clear	<input type="text" value="Instructor"/>
<input type="text" value="-- Select Crew --"/>	<input type="text" value="-- Select Position --"/>
<input type="text" value="-- Select Crew --"/>	<input type="text" value="-- Select Position --"/>

- Select Position --
- Mission Pilot Trainer
- Mission Observer
- Mission Scanner
- Radio Operator
- Airborne Photographer
- Passenger

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What email will the invoice go to?

The invoices will go to your **primary email** listed in eServices. Below is an example.

Current Contacts

Type	Priority	Contact
CADET PARENT EMAIL	PRIMARY	lbotkin@mncap.org
CADET PARENT EMAIL	SECONDARY	cbotkin@mncap.org
CADET PARENT PHONE	PRIMARY	(763) 232-3500
CELL PHONE	EMERGENCY	(612) 481-9073
CELL PHONE	PRIMARY	(763) 233-1696
EMAIL	PRIMARY	tbotkin@mncap.org
HOME PHONE	PRIMARY	(763) 232-3500

*What if my squadron will pay for my flying or a portion of it?
The pilot will need to pay for their flying and submit a check request to be reimbursed.*